



**APPLICATION FOR AIRPORT OVERLAY SITE PLAN REVIEW**  
**Form #CD311 (rev. 6/24)**

**Airport Overlay Site Plan Permit Application**  
**City of Kenosha, Wisconsin**

<b>MAILING INFORMATION</b>	
Name of Project	Name, Address and Phone of Architect / Engineer / Contractor (if applicable)
Name, Address and Phone of Applicant	<input type="checkbox"/> Send correspondence to this address? (Check only one)
<b>SITE DESCRIPTION</b>	
Address of Site or Parcel Number	Location of the Site City of Kenosha Village of _____ Town of _____
Current Zoning	Airport Overlay District
<b>PROPOSED PROJECT INFORMATION</b>	
Proposed Project	
Height of All Buildings or Structures	
<b>Staff Use Only</b>	
Fee collected: \$ _____ Date: _____ By: _____ (initials)	

## **Airport Overlay Site Plan Permit Procedures City of Kenosha, Wisconsin**

1. The applicant shall submit the completed application form and .pdf formatted copies of the required submittals for the site plan permit to [kenosha.geocivix.com/secure](http://kenosha.geocivix.com/secure).
2. At the time of submittal, the applicant shall submit the required fee of **\$540** for the review.
3. The City will use the standards outlined in Section 13.10 H. of the Zoning Ordinance, as well as applicable requirements of City, State or Federal law when reviewing the application.
4. The City Planner shall, within 25 working days, approve or deny the application.
5. The City Planner shall forward one copy of the approved site plan to the local building inspector.
6. Any request for a variance or appeal of the City Planner's decision shall be made to the City Zoning Board of Appeals in conformance with Sections 9.0 and 13.10 K. of the City's Zoning Ordinance.
7. It is noted that under Section 13.10 I. of the City's Zoning Ordinance, if a building permit is not secured within six (6) months of the date of approval by the City Planner, the site plan review permit shall be null and void.
8. For more information contact:

City Plan Division  
Department of City Development  
625 52nd Street, Room 308  
Kenosha, WI 53140  
262.653.4030